

## STATEWIDE MEETING: QUESTION/ANSWER

Can an incident be both, stolen card and then used?

*The incident could be both, stolen card and then used if it meets the Same Time/Place guidelines. If it does, then both a Theft UCR offense **and** the Fraud UCR offense will be reported in the same incident.*

Why do we have to use exactly what the program wants? i.e., exactly 11 character, special symbol, etc.? Why can't we make our own secure password with as many letters, symbols, etc. as we want?

*When ICRIME was built/created, the password expectations were established and programmed into the software. Unfortunately, the software cannot be modified at this time. While CJIS policy notes that the minimum requirement for passwords is 8 characters, our system was set up to require a minimum of 12 characters.*

*With that said, you can adjust your temporary password or any other password to be your own secure password. We encourage this as it is unique to you. The creation of such passwords need to contain a minimum of 12 characters to include:*

- 2 capital letters
- 2 lowercase letters
- 2 numeric characters
- 2 special characters

Is there a way to search an incident number without having to enter the entire incident number?

*Yes, you can search the ICRIME database by utilizing the Data Center- Search option. This option will allow you to search an incident number without having the entire incident number. Enter the information you know, select Search and all the associated results will populate below that you can choose from.*

The screenshot displays the ICRIME web application interface. At the top, it shows the Iowa Department of Public Safety logo and the text "IOWA DEPARTMENT OF PUBLIC SAFETY" and "I-CRIME". Below this is the "Iowa Uniform Crime Reporting System (TEST)" header. The user's name, "Rebecca Dyer", is visible in the top right corner. The main content area is divided into a left sidebar and a main search area. The sidebar contains navigation options such as "Home", "File Imports", "Data Center", "Search", "Working Items", "New Incident Report", "New Arrest Report", "New Zero Report", "FBI Extracts", "LE Employee Data", "Messages", "Report Center", "System Admin", "Agency Admin", "System Logging", "Agency Logging", and "FAQ". The main search area features a "Search Criteria" form with fields for "Agency" (IAHP1000-IOWA STATE PATROL DISTRICT 10), "Report Type" (All), "Report Identifier" (968), "Month of Submission", and "Year of Submission". A "Search" button is located at the bottom right of the form. Below the search form, a "Reports" table is displayed with the following data:

Report Type	Report Identifier	Agency	Month of Submission	Year of Submission	Incident Date	Delete	View
Incident	2020029685	IOWA STATE PATROL DISTRICT 10	January	2020	12/23/2020		

At the bottom of the table, there are pagination controls: "Go to page: 1", "Row count: 10", and "Showing 1-1 of 1".

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How often are audits per agency?

*Audits are completed every three years from the time the agency was certified to report UCR.*

*For example, if an agency was certified on May 1<sup>st</sup>, 2024 then their audit will likely be scheduled for May 2027.*

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Is there a schedule in place so we can be aware of when our audit will be coming up?

*Yes, we have cycles already in place for the next several years. If you would like to know when your agency is scheduled, please feel free to reach out to the UCR Team and that information can be provided.*

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Errors popping up in ICRIME but not in RMS, suggestion?

*Feel free to reach out to the UCR Team to troubleshoot the errors your agency is seeing within ICRIME. This review will help guide whether it is an ICRIME issue or RMS issue. We have found examples of when it is been an ICRIME issue and when it was a local RMS issue. If it is a local RMS issue, we will review the file or error. Once we do a review, we will provide more detailed information that can be relayed to the vendor so there is more guidance on how to resolve the issue.*

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How do you determine dosage in vape pen?

*Dosage in a vape pen is based on uses; similar to how many pills or capsules were seized.*

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For those agencies that went through the FBI audit, will we find out what the results of our individual agency was?

*Yes. We will be sending out specific emails to agencies later this week and next. This email will **only** consist of agencies where findings were identified. No news is good news. You are always welcome to reach out with questions even if an email was not sent to you.*

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What if you don't know how many uses are in a vape pen?

*If you don't know how many uses are in a vape pen, you can provide an estimate of the number of uses. Remember that the drug components are based on **estimates** and **suspected**. The number of cartridges seized is also acceptable.*