

## ENTERING LAW ENFORCEMENT (LE) DATA: QUICK GUIDE

**Step One:** Select **LE Employee Data** on left hand side of screen.

IOWA DEPARTMENT OF PUBLIC SAFETY

Iowa Uniform

Home

File Imports

Data Center

**LE Employee Data**

Messages

Report Center

Agency Admin

Agency Logging

FAQ

Good Afternoon, Rebecca Dyer of IOWA DEPARTMENT OF PUBLIC SAFETY

**\*\*You currently have incomplete reports pending in Working Items\*\***

Please be advised that reports in working item are NOT complete and will not be included in submissions to the FBI. Please com

The training is open to any individual involved in law enforcement, telecommunications, the legal system, and corrections. \*Media is not permitted training. The training will be held virtually through Microsoft Teams and each session is limited to 275 logins.

To register, please use the registration link and subr

Registration will be on a first-come, first-served basis

If you have any questions, please direct them to UCF

REGISTRATION LINK:

<https://www.surveymonkey.com/r/KN8TQTW>

Data Center

**LE Employee Data**

Messages

Upload Status

Validation Statistics

Valid: 20

**Step Two:** Select the **blue arrow** within the **View** column of the year that needs to be entered or edited.

Agency Employee Statistics

Year	Law Enforcement Officers	Civilian Employees	Law Enforcement Employees	View
2023	0	0	0	
2022	0	0	0	
2021	0	0	0	

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**Step Three:** Make the necessary edits to the Male (Officers), Female (Officers), Male (Civilians) and Female (Civilian) fields. **Officers** consist of **sworn staff** and **Civilians** consist of **nonsworn staff**.

*The totals within the greyed fields are automatically calculated and are not required to be entered.*

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Employee Statistics

Statistic Year: 2023

Full Time Law Enforcement Officers

Male (Officers): 0

Female (Officers): 0

Total (Officers): 0

Full Time Civilian Employees

Male (Civilians): 0

Female (Civilians): 0

Total (Civilians): 0

Full Time Law Enforcement Employees

Male (Employees): 0

Female (Employees): 0

Total (Employees): 0

Return to Agency Employee Statistics

Save Employee Statistics

**Step Four:** Once Law Enforcement employee data has been entered, select the **green Save Employee Statistics button** to save information.

Employee Statistics

Statistic Year: 2023

Full Time Law Enforcement Officers

Male (Officers): 526

Female (Officers): 36

Total (Officers): 562

Full Time Civilian Employees

Male (Civilians): 123

Female (Civilians): 176

Total (Civilians): 299

Full Time Law Enforcement Employees

Male (Employees): 649

Female (Employees): 212

Total (Employees): 861

Return to Agency Employee Statistics

Save Employee Statistics